



Admissions Process Checklist

STAGE 1

- Inquiry Form
- Schedule and complete a school tour
- Receive and Read Parent/Student Handbook

STAGE 2

- Complete the Online Application and pay \$127 application fee
- Sign and return Parent/Student Handbook Agreement Form
- Schedule appointment for Parent Interview
- Schedule appointment for Academic Placement Assessment

STAGE 3

- Complete Parent Interview with board members
- Complete Academic Placement Assessment

STAGE 4

- Receive Preliminary Acceptance by email and invitation to enroll
- Complete Online Enrollment Packet and pay \$500 tuition deposit
- Submit the following: (we must have these before you begin)
 - Complete Release of Records form
 - *School to receive:*
 - Transcripts and report cards
 - Discipline Records
 - Any current IEP - if applicable
 - Submit Copy of Birth Certificate
 - Submit Copy of Health Insurance Card
 - Submit up-to-date Immunization Record or valid waiver
 - Submit most recent custody agreement - if applicable

STAGE 5

- Receive official acceptance and enrollment confirmation
- Pay Materials Fee
- Receive Supplies List
- Bring student supplies on night of Open House

Welcome to the SCA family! We are so glad to have you.